

Battlefield Green HOA Assessment Payment Options

Option 1: Kliknpay

Go to www.kliknpay.com and click on 'Get Started' to register.

1. Read through the list of needed information and when ready, click on 'Continue'.
2. On Step 1 of 7, enter your zip code in the first field **[23111]** and **leave the second field blank**. Click on 'Submit'.
3. Click on the button corresponding with the name of your community association **[Battlefield Green]**. You can move forward and backward in the list of associations by clicking on the 'First', 'Previous', 'Next' and 'Last' buttons as needed. Once you make a selection, the name should automatically populate the 'Payment sent to' field near the bottom of the page. Enter your 7-digit account number without dashes or leading zeros **[account number]** into the last field on the page. Click 'Continue'.
4. Begin to create your Klik account by completing each of the identifying prompts. When finished, click 'Continue'.
5. Complete all required contact information fields and click 'Continue' when finished.
6. Referencing a check or deposit slip, complete all fields with the requested bank information and click 'Continue'. Please note that the Route Transit Number should have nine digits.
7. Read the agreement and indicate 'I agree' at the bottom of the page. Click 'Continue'.
8. Select **[One-Time Payment]** or **[Reoccurring Payment]**.
9. Please note that you **cannot** change the first two fields **"For Account"** and **"Assessment Type"**. These are default fields and **cannot** be changed.
10. KliknPay **does not** show the current account balance, only the amount billed by our system.
11. The account to pay from should be the name you gave to the account earlier in this process.
12. Select the day of the month that the payment should be withdrawn and the amount of the payment. Click 'Continue'. Please be advised that you allow 2-3 days for your scheduled payment. KliknPay does not pay on weekends or holidays.
13. Follow the instructions provided to review and submit your application. If corrections are needed, select 'Previous Page' to make corrections.
14. Click on 'Print Receipt'. Once your receipt has printed, click on 'Finish' to complete the registration process.

Option 2: Town Square

by going to www.townsq.io (nominal fee applies). On TownSQ, credit card and ECheck payments are processed through a third party; the fee is for the cost of the transactions. Neither Associa Community Group or the Association receive this fee.

Option 3: Bill Pay

by making arrangements with your bank to make monthly payments for you (Bill Pay). If they request an address, please use **PO BOX 27898 Newark, NJ 07101-7898**. Please make your payment to your Community and write your account number on the memo line.

Option 4: Mail a Check

Mail a paper check to PO BOX 27898 Newark, NJ 07101-7898. Please make your check out to **[Battlefield Green]** and write your account number on the memo line.