

BATTLEFIELD GREEN COMMUNITY ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES
May 18th, 2023

Board Members in attendance

Kara White, President
Joel Skrdla, Vice President
Mary Sigmon, Treasurer
Jay Campbell, Director

Board Members not in attendance

Doug Elder, Secretary
Zachary Mitchell, Director

I. Call to Order and Certify Quorum

Kara White, President, called the meeting to order at 6:30 p.m.

II. Approval of Agenda, Minutes & Adjournment Time

Kara motion to approve agenda Minutes were not ready. All approve Adjournment time set for 7:30 p.m.

III. Homeowners Forum – No homeowners present, however there was a unanimous vote to waive late and processing fees for Acc# 00198-8697 and re-evaluate collections process.

IV. Reports:

- **President Report** – Kara made a motion to approve \$1000.00 swim team donation, all approve in unanimous vote to donate the funds.
- **Treasurer Report** – Need to check on pest control billing and maintenance schedule.
- **Committee Reports:**
 - o ARC – N/A
 - o Compliance – Acc# 00238-6557 needs to adjust fence height and placement.
 - o Clubhouse/Pool/Courts – Back door lock needs to be fixed, weeds on pool deck need to be sprayed, clubhouse needs power washing. Tennis net was replaced with new one.
 - o Grounds – Address pool chemical shed and fence, fence near creek needs power washing. VA flag at front of community was hung back up.
 - o Website – N/A
- **Management Report:** Delinquent homeowner reports, quarterly reports and income statements.

V. New Business

- A. **AssociaCares Donation:** Kara applied for additional \$250.00 funding for swim team from AssociaCares.
- B. **Seal Coating Parking Lot** – Unanimous vote to proceed with MarCo proposal once pool closes for the season.
- C. **Surveillance System Upgrade** – Unanimous vote to proceed with full system upgrade (new DVR, high-resolution cameras, and one additional camera installed to face parking lot).

VI. Old Business

- A. **Investments** – Investments discussed at last meeting were put into designated accounts
- B. **Drinking Fountains** – Vaila will inquire to AOC about installing outdoor fountain without filter, not to exceed \$4000.00.
- C. **Annual Inspections** – Complete, no further questions.

VII. Adjournment – 7:44pm