

Battlefield Green Community Association

Architectural Application

This is an exterior alteration application in which you are requesting to make changes to your property or the exterior of your home. Please submit along with the application a copy of the plat of your lot or a scaled drawing which shows the location and dimensions of your proposed improvements and/or modifications.

We will forward your completed application and any materials and/or map provided to the Architectural Committee who will review the application. Once we receive their decision, you will receive an update accordingly. Updates are typically sent via e-mail, providing that the information has been provided to us. Please check your spam file to ensure updates are not missed. Those without e-mails on file will received a mailed confirmation of the decision.

Thank you for your participation in this process as it assists in maintaining the character of your community. If you have any questions, please call (804) 730-7119 or send an e-mail to battlefieldgreeninfo@gmail.com.

Sincerely,

Jim Herring

Community Association Manager
Battlefield Green Community Association, Inc.

BATTLEFIELD GREEN

FOR COMMITTEE USE

EXTERIOR CHANGE FORM

_____(____)____-____
Owner's printed name Day Phone

Owner Mailing Address

Address of proposed change

____/____/____ ____/____/____
Estimated Start Estimated Completion

(Allow 30 days for architectural review prior to starting project)

Submit to: Battlefield Green
6211 Rolling Forest Circle Mechanicsville VA 23111
Email: battlefieldgreeninfo@gmail.com or call (804) 730-7119

I. MODIFICATION REQUEST:

Attach the following as applicable:

- Plot plan with modification(s) to approximate scale with dimensions.
- Complete description (photos/drawings) as to construction, materials (types & sizes and color/finish).
- Floor plan, elevation, section drawings (i.e., footings).
- Copy of county building permit (if applicable).

II. **AS OWNER,** I complete this application in good faith that it accurately represents the change I propose to make. I understand that association approval does not allow me to violate the declaration, bylaws or architectural standards, or easements, zoning, or county codes. I agree that a change started prior to receipt of written approval is at my risk, and I may have to return the property to its original condition at my expense if not approved. I may also be subject to violation charges. I know that association representatives are permitted to reasonably inspect the project and that such entry does not constitute trespass. I also know that the work must be finished as soon as possible after getting approval.

Owner Signature: _____ Date: _____

First Application Status

Section _____ Lot _____

Application Received: ____/____/____

____/____/____

Approved: As Submitted As Amended
 Denied because:

Resubmitted Application Status

Application Received: ____/____/____

____/____/____

Approved: As Submitted As Amended
 Denied because: