

**BATTLEFIELD GREEN COMMUNITY ASSOCIATION, INC.**  
**BOARD OF DIRECTORS MEETING MINUTES**

After having received prior notice of the regular meeting of the Board of Directors of the Battlefield Green Community Association, Inc., the meeting was held on Tuesday, January 17, 2017. The Board of Directors received a Board Package prior to the meeting containing an agenda, reports and any other information related to the regular meeting.

- Call to Order: Lynn Barden, Vice President, confirmed a quorum of the Board of Directors is present and called the Board Meeting to order at 6:30 p.m.
- Approval of Adjournment Time: Judy Briley, Secretary/Treasurer moved to make adjournment time to 8:00 p.m. Dale Liptak, Director, seconded the motion and it carried unanimously,
- Member Voice: Residents discussed concerns about back tennis courts, notification of vacancies on board and lack of communication concerning minutes,
- Election of Officers  
Judy Briley, Secretary/Treasurer made a motion to elected Lynn Barden as President. Kara White, Director, seconded the motion and it carried unanimously  
  
Kara White, Director, made a motion to elect Rachael Schrine to Vice President, Tiffany Previs, Director, seconded the motion and it carried unanimously.  
  
Kara White, Director, made a motion to elected Judy Briley, as Secretary/Treasurer. Rachael Schrinel, Vice President, seconded the motion and it carried unanimously.
- Present: The following Board Members were present:  
Lynn Barden, Vice President (2018)  
Judy Briley, Secretary/Treasurer (2017)  
Dale Liptak, Director (2017)  
Kara White, Director (2019)  
Slip Neal, Director (2018) (absent)  
Rachael Schrinel (2017)  
Doug Elder, Director (2018)  
Tiffany Previs, Director (2019)
- Others in attendance: Brian Atkins, Community Manager  
Suzanne Shiles, On-site Manager, Community Administrator

Approval of the Agenda	Kara White, Director, made a motion to approve the agenda Rachael Shrinel, Director, seconded the motion and it carried unanimously.
Approval of Minutes:	Judy Briley, Secretry/Treasurer made a motion to approve the November Minutes. Dale Liptak, Director, seconded the motion and it carried unanimously. No Board meeting for December,
President's Report:	None
Treasurer's Report:	None
Committee Reports	
Architectural	None
Compliance	. A few letters went out to residents who are not in compliance.
Newsletter/ Website	None
Grounds	Discussed repairs to the back basin. Also discussed sink hole at the front basin.

Extended meeting to 8:15 p.m.

Social	Discussed new ideas for more social events. Next event will be Yard Sale. Discussed Welcoming Packages for new residents.
Neighborhood Watch	None
Clubhouse/Pool	Discussed installing key box in clubhouse to hold all the keys. Discussed adding a TV to clubhouse. Will get prices for TV. Holding payment on back tennis courts until standing water and back top coating issues resolved.
Swim Team	Kara White, Director made a motion to allow swim team to use clubhouse on February 11 from 4-10 pm for babysitting so residents could go out for Valentine's Day. Rachel Schrinel, Vice President seconded the motion and it carried unanimously.
Management Report	Brian discussed under Management Report for November.
Unfinished Business	Pool bath upgrades RVA Restoration discussed proposal they submitted for consideration. Answered any questions the board had about the upgrades. Need to get more proposals for the board.
New Business	2017 annual plan. Tabled to February Meeting
Adjournment	Kara White, Director made a motion to adjourn meeting at 8:15 p.m. Tiffany Previs, Director seconded the motion and it carried unanimously.
Next Board Meeting	The next meeting of the Board of Directors will take place on Tuesday, February 21, 2017 in the Battlefield Green Clubhouse at 6211 Rolling Forest Circle, Mechanicsville, Va. 23111 beginning at 6:30 p.m.

Respectfully submitted,

Approved:

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Suzanne M. Shiles  
On-Site Manager  
Battlefield Green Community Association, Inc.

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Judy Briley  
Board Secretary  
Battlefield Green Community Association, Inc.

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Date Approved