

**BATTLEFIELD GREEN COMMUNITY ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING MINUTES**

After having received prior notice of the regular meeting of the Board of Directors of the Battlefield Green Community Association, Inc., the meeting was held on Tuesday, February 21, 2017. The Board of Directors received a Board Package prior to the meeting containing an agenda, reports and any other information related to the regular meeting.

Call to Order:

Rachael Schrinel, Vice President, confirmed a quorum of the Board of Directors is present and called the Board Meeting to order at 6:26 p.m.

Approval of
Adjournment
Time:

Judy Briley, Secretary/Treasurer moved to make adjournment time to 8:00 p.m.
Dale Liptak, Director, seconded the motion and it carried unanimously,

Member Voice:

Concerns Voice/discussed by residents present at meeting.

1. Accepting payments at clubhouse
2. Communication with residents/how to contact more residents
3. Had check been release for the back court repairs/replacement.
4. How to get email addresses for contacting and communicating with all residents.
5. Two pool management companies spoke on what was offered in their management contact. The pros and cons of each company.

Extended the meeting to 9:00 p.m.

Present:

The following Board Members were present:
Lynn Barden, Vice President (2018) (absent)
Judy Briley, Secretary/Treasurer (2017)
Dale Liptak, Director (2017)
Kara White, Director (2019)(absent)
Slip Neal, Director (2018)
Rachael Schrinel (2017)
Doug Elder, Director (2018)
Tiffany Previs, Director (2019) (absent)

Others in
attendance:

Brian Atkins, Community Manager
Suzanne Shiles, On-site Manager, Community Administrator

Approval of the
Agenda

Judy Briley, Secretary/Treasurer made a motion to approve the agenda. Dale Liptak, Director seconded the motion and it carried unanimously.

Approval of Minutes:	Judy Briley, Secretary/Treasurer made a motion to approve the January Minutes. Rachel Schrinel, Vice President, seconded the motion and it carried unanimously.
President's Report:	None
Treasurer's Report:	Judy Briley, Secretary Treasurer, made a motion to transfer the profit from 2016 in the amount of \$12, 477.34 to the Reserves account 3000. Dale Liptake, Director seconded the motion and it carried unanimously. Judy Briley, Secretary/Treasurer made a motion to release approximately \$72,000.00 to Finley for the back court replacement and repairs. Rachael Schrinel, Vice President, seconded the motion and it carried unanimously.
Architectural	Several Arc have been approved
Compliance	. Letters went out to residents who are not in compliance. The annual inspection will be done in April.
Newsletter/ Website	None
Grounds	Discussed repairs to the back basin. Also discussed sink hole at the front basin.
Social	Next event will be Yard Sale, and Chili Cook off on April 1.
Neighborhood Watch	None
Clubhouse/Pool	Key Box has been installed and the TV will be installed this weekend. Racheal Schrinel, Vice President made a motion that the TV be mounted on the opposite wall from the fire place and well as connecting to the current basic cable. Doug Elder, Director, seconded the motion and it carried unanimously.
Swim Team	Swim team gave out the dates of registration and also the dates of the swim meets.
Welcoming committee	Doug Elder, Director made a motion to use \$500 from social funds to cover cost of welcoming baskets to be given new homeowners. Brian White, Director seconded the motion and it carried unanimously.
Management Report	Brian discussed under Management Report for November.
Unfinished Business	Pool bath upgrades Tabled until March. Will try to get referrals on contractors submitting proposals to the board.

2017 annual plan. Tabled to March Meeting

Extended meeting to 9:15 p.m.

New Business

Pool Management Contract

Swim Club Management discussed their proposal for a contract with them

Swim Metro discussed any concerns BGCA may have the renewal of their contract.

Rachael Schrinel, Vice President made a motion to counter offer on Swim Metro's contract for a year vs. two years, reducing their price by \$1,500, as well as revising their cell phone policy. Judy Briley, Secretary/Treasurer seconded the motion and it was approved with 5 yes and 1 opposed.

Electronic sign

Brian White, Director is still working on getting prices on an electronic sign

Adjournment

Rachael Schrinel, Vice President made a motion to adjourn meeting at 9:09 p.m. Judy Briley, Secretary/Treasurer seconded the motion and it carried unanimously.

Next Board Meeting

The next meeting of the Board of Directors will take place on Tuesday, March 21, 2017 in the Battlefield Green Clubhouse at 6211 Rolling Forest Circle, Mechanicsville, Va. 23111 beginning at 6:30 p.m.

Respectfully submitted,

Approved:

Suzanne M. Shiles
On-Site Manager
Battlefield Green Community Association, Inc.

Judy Briley
Board Secretary
Battlefield Green Community Association, Inc.

Date Approved